

NATIONAL GUARD ASSISTANT PROGRAM (NGAP)

POSITION DESCRIPTION

1. Position Title: Vice Director for Operations, Plans, Logistics, and Engineering J3/4V, USJFCOM	2. Auth Grade: 07	3. Effective Date: 1 Jul 02
4. Headquarters: DoD	7. Telephone Commercial: DSN : Secure no./type system: IVSN: Data Fax: Secure Fax:	
5. Reporting Senior: Dep Cdr USJFCOM		
6. Duty Location: Norfolk, Virginia Mail:		

8. Position Description:
 The Vice Director for Operations, Plans, Logistics and Engineering, J3/4V, USJFCOM, serves as the principal advisor to the Director for Operations, Plans, Logistics and Engineering (J3/4). He assists the J3/4 to maximize America's present and future joint logistics capabilities by Reengineering designated logistics and deployment processes; Integrating concepts, processes, and plans; Supporting joint training; and Providing ready CONUS-based support forces to other Commanders and domestic requirements. Also supports USJFCOM headquarters with facilities and acquisition management. Serves as advisor to Commander, USJFCOM on all operational, deliberate, and crisis action planning matters that affect USJFCOM including command and control of assigned U.S. military forces within CONUS. Directs, plans, coordinates, schedules, and controls the joint operations and inter-theater deployments of all USJFCOM forces. Responsible for recommending priorities for allocating critical reserve resources for the command including personnel supplies, funds and equipment. Serves as the acting J3/4 during the J3/4's absence. Upon mobilization, assumes the duties of the J3/4 when the Director deploys. On a routine basis, assist the Director in managing all Reserve support, Reserve issues, and Special taskings.

Duties:

Directs activities of USJFCOM Operations, Plans, Logistics and Engineering Directorate

Responsible to Commander, USJFCOM for peacetime operations for war for the majority of all U.S. CONUS-based forces

Directs deployment of USJFCOM forces and conducts planning/execution of current operations in response to Commander, JCS, and Secretary of Defense National Command tasking

Plans and executes inter-theater deployments of USJFCOM Forces

Directs USJFCOM implementation of Joint Operation Planning and Execution System (JOPES) policy, procedures, and information technology

Serves as Director of the Battle Staff, Crisis Action Team, and Joint Operations Center

Directs activities of the USJFCOM Command Center and Emergency Action Watch providing Commander, USJFCOM command and control over conventional and nuclear operations

Provides forces for aerial reconnaissance program

Provides forces for counter-drug program

Monitors readiness of assigned USJFCOM Forces

Provides direction and focus to operational ADP-based crisis action planning systems

Conducts daily coordination between the Joint Staff, other Unified Staffs, the Interagency, Component Commanders, SACLAN, and USJFCOM staff

(Continued)

Position Title:

Vice Director for Operations J3/4V, USJFCOM

8. (Continued)

Provides forces for joint military support to U.S. civilian authorities for consequence management for weapons of mass destruction incident

Provides joint military support to U.S. civilian authorities for civil disturbance and disaster relief as directed by DoD Executive Agent (Secretary of the Army)

Responsible for the Readiness portion of Training and Readiness Oversight (TRO) of the Reserve Components in support of USJFCOM

Responsible for Information Operations at USJFCOM

Responsible for operation of the Joint Planning Group

Performs policy oversight for the Joint Warfare Analysis Center, Cruise Missile Support Activity, and Joint Personnel Recovery Agency

Coordinates Precision Engagement Program

Responsible for maintaining a Special Technical Operations Cell and associated equipment

Responsible for oversight for Anti terrorism/Force Protection of sub-activities and sub-unified commands

Directs all logistics programs in Joint Forces Command and synchronizes various Focused Logistics Initiatives in support of JV2OIO

Develops Joint Logistics Plans and Policy for JFCOM forces

Advises the Commander of logistics implications for all operational plans and alternative courses of action as necessary

Participates in all operational planning to provide adequate logistics support

Determines logistics assets, which can be brought to bear on an operation and develops the logistics plans necessary to effect the support of the operation

Evaluates the effectiveness of the logistics support and advises the Commander of pending logistics problems

Deals with the components through daily interchanges during peacetime and heightened tensions

Monitors the joint logistics capabilities and readiness of components and assigned forces

Maintains a logistics plans and operations capability to support wartime operations and provide logistics representation in the Command's Joint Operations Center

Provide appropriate trained personnel for the centers during wartime and other crisis situations

Maintains liaison via co-located representative with HQ, TRANSCOM; HQ, AMC; and HQ, DLA

Coordinates fuels operations with Defense Energy Support Command (DESC) and directs implementation with component commands

Manages theater NATO infrastructure programs and interface with NATO, through SACLANT or direct national contact to ensure adequate support within foreign domain in the Atlantic Theater

National Joint logistics focus for SACLANT activities

Develops and maintains familiarity with other unified commander's OPLANS to develop and support Adaptive Joint Force Packaging (AJFP) requirements (Continued)

Position Title:

Vice Director for Operations J3/4V, USJFC

8. (Continued)

Supports the Joint Training and Exercise program at the Joint Training and Analysis Center (JTASC) in Suffolk, Virginia and the Mobile Training Team Concept with various joint and service component headquarters

Provide appropriate trained personnel to support the JTASC exercises

Supports mobilization, deployment, employment, sustainment, redeployment and reconstitution of JFCOM assigned forces

In coordination with OSD and the Joint Staff, leads DoD-wide efforts to ensure existing deployment process works smoothly/effectively as possible while laying the groundwork to transform to an improved/reengineered process enhancing joint force protection and joint operations

Staffs and comments on logistics concepts developed for joint experimentation

Sponsors, as appropriate, Advanced Concept Technology Demonstrations (ACTD's) that promise utility in support of joint military operations

Oversees Joint Logistics Automation concepts and use

Assists JFCOM Inspector General as required in development of logistics guidelines and augmentation to participate in reviews/ Inspections

Prioritizes, plans and coordinates civil engineer support requirements

Directs USJFCOM program management of the Global Command and Control System (GCCS)

Develops combatant command engineer training and exercise programs to evaluate and improve preparedness for Civil Engineer missions

Directs the development of Civil Engineer support plans and the engineering annexes to QPLANS/CONPLANS in conjunction with the deliberate and crisis action planning process

In coordination with OSD and the Joint Staff, directs DOD Environmental Policy and implementing Instructions for JFCOM

Provides review, coordination, and recommendations concerning acquisition, disposition, and transfer of JFCOM real estate

Provides forces for other Combatant Commander's exercises in support of the Chairman's Exercise Program

Responsible for the deconfliction of forces in worldwide joint exercises and training events in support of Commander, U.S. Joint Forces Command requirements

9. Special Qualifications/Requirements/Restrictions:

This position is M-Day/drill status only

Must have a minimum of 17 years satisfactory service

Must be able to complete a minimum 3 years in the assignment before mandatory removal date/mandatory separation date (MRD/MSD)

Completion of senior service school required

Must be Federally recognized in the authorized grade (line), hold a Certificate of Eligibility for the authorized grade (line), pending Senate confirmation in the authorized grade, or be eligible to meet the General Officer Federal Recognition Board following selection

Must be able to hold TS-SCI clearance along with other special programs